

The Board of Commissioners of the Sandwich Park District met for their regular meeting on Wednesday, June 10, 2026 at 6:30 p.m. The meeting was called to order by President Dan Hoyt at 6:30 p.m.

PRESENT: Board Members: Dan Hoyt, Eric Terlep, John Fincham, Shaun Legge, Brad Knepper, Melissa Walsh.

ABSENT: Theresa Jourdan

STAFF PRESENT: Executive Director - Bill Novicki, Finance Manager - Tes Isham

GUEST/PUBLIC: None

PLEDGE OF ALLEGIANCE

MINUTES: A copy of the Board meeting minutes from May 13, 2026, were made available to all Board members.

Motion made by John Fincham to approve May 13, 2026, minutes; seconded by Eric Terlep.

ROLL CALL VOTE: Eric Terlep, aye; John Fincham, aye; Shaun Legge, aye; Brad Knepper, aye; Melissa Walsh, aye; Dan Hoyt, aye.

6 ayes, 0 nays, 0 abstain

MOTION CARRIED

CORRESPONDENCE: None

PUBLIC COMMENT: None

TREASURER'S REPORT: A copy of the Treasurer's report for May 2026 was made available to all board members.

Motion made by Shaun Legge to approve the Treasurer's Report, subject to audit and seconded by John Fincham.

ROLL CALL VOTE: John Fincham, aye; Shaun Legge, aye; Brad Knepper, aye; Melissa Walsh, aye; Dan Hoyt, aye; Eric Terlep, aye.

6 ayes, 0 nays, 0 abstain

MOTION CARRIED

BILLS PRESENTED: A copy of the Bills Payable by Fund report for May was made available to all board members. The following bills were presented:

Corporate:	\$42,991.21
Recreation:	\$10,626.66
Social Security:	\$ 2,419.53
IMRF:	\$ 1,792.50
2020 Bond-Capital Project Fund	<u>\$42,819.33</u>
Bills Total	\$100,649.23

Motion made by Shaun Legge to approve bills in the amount of \$100,649.23 and seconded by Eric Terlep.

ROLL CALL VOTE: Shaun Legge, aye; Brad Knepper, aye; Melissa Walsh, aye; Dan Hoyt, aye; Eric Terlep, aye; John Fincham, aye.

6 ayes, 0 nays, 0 abstain

MOTION CARRIED

DIRECTOR'S REPORT: A copy of the Director's Report was made available to all board members. Executive Director Bill Novicki highlighted the following:

- **Recreation:** Summer Camp has started both Art Camp & Western Camp are full in both AM & PM sessions. Snag golf and Little Ones T-Ball will be starting next week. Freedom Days is coming along well. The Foundation had their Plant Sale over the weekend. It was very HOT! The turnout was not as good as last year but still seemed good.
- **Administration:** Bill & Shawn will be meeting with the new website company next week to go over design and layout. SPD hosted a community input meeting for the Master Plan. They had 9 community partners show up and gave lots of good feedback. Recreation Manager position is still open.
- **Buildings and Grounds:** The splash pad is up and running. They are having some mechanical issues with the system. Bill said that they are keeping a list and will need to work on them at the end of the season. He also said that it is over 10 years old and is starting to show its age. Bill received a quote to pressure wash the tennis courts. He said that it desperately needs it and that cannot do it in house due to no water supply. Harvey Creek has some erosion at the bridge. Bill is going to work with a landscaper to see if we have them replace the retaining wall. Stevens Tree Service recently went around and ground all the stumps that we needed done.

COMMITTEE REPORTS:

RECREATION: None

BUILDING & GROUNDS: None

FINANCE: None

CAPITAL DEVELOPMENT: None

RISK MANAGEMENT: None

LAW AND ORDER/SAFETY: None

PERSONNEL: None

UNFINISHED BUSINESS:

2026 Bond Discussion – Bill was sent the information from Aaron about the bond, but Bill said he has had no time to go over it. He said he will set up a meeting with him as soon as possible.

Master Plan Update – Maria from Upland Design & Bill meet, the survey is complete. Bill said the Master plan is very cool, he thinks the board will be happy with it. Maria will present the draft at the July meeting.

FY 2026/2027 Proposed Budget – Bill asked the board if they wanted any changes for the proposed budget. The board said that they are good with how it was presented.

Update on New Trailer from R and P Carriages – Bill said there was an issue with the trailer the district was going to buy. The door on the trailer was not wide enough to get the mowers in. They looked at another trailer that was wider and the door was plenty wide to get mowers in. The trailer is not available for 3 more weeks and costs \$1000.00 more. Bill and Dan Hoyt discussed it and went ahead and ordered the new larger trailer.

Recreation Manager Update – Bill and Dan have been doing second round interviews with candidates for the Recreation Manager position. They feel that they have good candidates for the position. Once they decide on the candidate, it will probably be a couple of weeks before they would start.

Freedom Days Event Update – The event is coming along, very busy though. Bill said that we have our vendors set. The Sponsorships and parade entries are still coming in. Our top sponsor had decided to reduce their sponsorship this year, but Bill feels we are still ok with the changes, he has made. Bill said that they had decided not to have the pony rides. The Somonauk/Leland FFA will be handling the petting zoo. The band & security is all set up. Bill said that everything is set with the tractor show too. There was enough inventory for the Foundation booth. They will be using the new credit card machine, so hopefully will have more sales this year. Bill said that we are also thinking about doing a 50/50 drawing which could help with the loss of some sponsorships. Bill has our float design all figured out. He also mentioned that he would love to have the board volunteer for the event.

NEW BUSINESS:

Dog Park Discussion – Bill met with Kevin from Ideal Fence. They went over the fencing at the dog park & the tennis courts. Kevin said they would have to figure something out for the taller door for the dog park but should be easy to do. The tennis courts Bill wanted a quote for all new chain-link fence and keeping the posts. Kevin will be getting quotes ready soon. Bill & the board talked about requirements of IPARKS. IPARKS wanted everyone to have vaccine records for their dog on file at the Park District. Bill also mentioned that the registration fee is supposed to help with supplies for the park. When people don't register, and use the park & the supplies, it ends up costing the Park District money. They talked about having a code enforcer that would hand out fines for people not registered. They still don't know exactly how to handle it.

Shop Door Addition Discussion and Bid Review – Bill got a quote from HBA Garage Doors for the shop door. They do not do the cutout & framing for the opening. They suggested using AM Kitchen and Bath. Bill received a quote from them and came in higher than expected. Bill felt that at this time the board should hold off. That he would continue to try to get other quotes.

ADJOURN: Motion by Melissa Walsh to adjourn at 7:15pm, seconded by John Fincham.

6 ayes, 0 nays, 0 abstain

Respectfully submitted by Tes Isham – Finance Manager

The next regular Board meeting will be July 8, 2026, at 6:30 p.m.